

Monday 4<sup>th</sup> May 2020

Dear Parent/Guardian

**Re: All Years – Tutor Calls to home and Sims Parent App**

During the next two weeks you will receive a call from your child's tutor. The purpose of the call is an informal chat to make sure students are coping with the challenges that lock down brings. Form tutors are keen to make sure that students have adjusted to working from home but also want to hear about how they are keeping themselves busy and maintaining contact with their friends.

Tutors will be calling parents from a withheld number, therefore if you have a call that displays 'No Caller ID' it could be your child's tutor. If you miss the call, please email your child's year team and they can help you to rearrange the call.

[Year7team@holt.wokingham.sch.uk](mailto:Year7team@holt.wokingham.sch.uk)  
[Year8team@holt.wokingham.sch.uk](mailto:Year8team@holt.wokingham.sch.uk)  
[Year9team@holt.wokingham.sch.uk](mailto:Year9team@holt.wokingham.sch.uk)  
[Year10team@holt.wokingham.sch.uk](mailto:Year10team@holt.wokingham.sch.uk)  
[Year11team@holt.wokingham.sch.uk](mailto:Year11team@holt.wokingham.sch.uk)  
[KS5team@holt.wokingham.sch.uk](mailto:KS5team@holt.wokingham.sch.uk)

As you are aware, we use the Sims Parent App to help us maintain accurate information about all of our students.

To avoid missing out on your child's call please may I request that you take this opportunity to login and review the data that we hold for your child, this includes name, address and emergency telephone numbers.

We recommend that you provide three contacts that we may use in case of illness or emergency. If possible, the third named contact (with phone number) should be somebody that does not live in the family home. This may be a trusted adult or relative that is able and willing to support if necessary. We will only use this contact in the case of an emergency, if there is an unexpected absence or we are unable to reach the primary contacts for the student.

In addition to the information above, the Sims Parent App also allows you to view information on attendance and achievement, as well as viewing your child's latest review grades.

If you have any difficulties accessing the app or have yet to register then please contact our school data team on the following email address: [datateam@holt.wokingham.sch.uk](mailto:datateam@holt.wokingham.sch.uk)

If you have any queries about calls home please email [homestudy@holt.wokingham.sch.uk](mailto:homestudy@holt.wokingham.sch.uk)

We look forward to talking to you soon.

Your sincerely



Mrs V Martin  
Assistant Headteacher