

6<sup>th</sup> November 2020

Dear Parent/Guardian

**Re: All Years - Update regarding further DFE guidance**

Following the updated guidance here are the main points that impact on our school

[https://www.gov.uk/guidance/education-and-childcare-settings-new-national-restrictions-from-5-november-2020?utm\\_source=4%20November%202020%20C19&utm\\_medium=Daily%20Email%20C19&utm\\_campaign=DfE%20C19](https://www.gov.uk/guidance/education-and-childcare-settings-new-national-restrictions-from-5-november-2020?utm_source=4%20November%202020%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19)

- **Face masks**
  - Students now must wear face masks when moving around the school site, unless exempt.
  - Students in Years 7 to 11 must now wear face masks in the marquees at break and lunch time, obviously when they are not eating, as these are communal areas. They must also wear them lining up for the snack shack and in the café.
  - It is not compulsory to wear face masks in the classroom, however, if students feel more comfortable wearing a mask that is ok too.
  - Face masks must now be worn in the LRC at break and lunchtimes.
  - Sixth formers must now wear face masks in all areas of the sixth form centre ie social area downstairs and the corridors/stairs but they do not have to wear them in classrooms or the study room unless they choose to.
- **End of school day**
  - Students must wear face masks as they leave school. A number of students remove their face masks as they leave their lesson at 3.00pm. Please remind you daughter/son that they must be worn at all times on site in communal areas.
  - Students must leave their lesson and go straight home after period 5. They must not gather in groups waiting for friends as a lot of them are currently doing.
- **Meetings**
  - Parents evenings will be held remotely and details will follow.
  - Meetings with parents will be held via TEAMS unless specifically invited on site by the Co-Headteachers.
- **Classroom ventilation**
  - It is extremely important that windows and doors are open at all times. This includes registrations despite it being chilly. Please ensure your daughter/son has a warm coat that they can keep on in lessons.

- **After School Provision**
  - Catch up sessions for any year groups are still going ahead – students know if they are involved with these.
  - Home learning club in the LRC and the Learning Link will continue.
  - All other after school extra-curricular clubs cannot continue until further notice.
  
- **Lockers**
  - Unfortunately, we are still unable to issue lockers. This is because the lockers are inaccessible at break and lunchtime due to our staggered timings. Additionally, lockers encourage students to group together in large numbers and across bubbles. We appreciate that students carry bulky bags, especially if it is a PE day but please can you encourage your daughter to pack only for the day i.e. for Year 10 and 11 using a 'day folder' rather than five separate folders.
  
- **Attendance**
  - The expectation is for all students to attend school unless they are Clinically Extremely Vulnerable (CEV) and have received a letter from their GP.
  - Students who live with someone who is CEV but who are not CEV themselves should still attend school.
  - Students who are self-isolating will be set remote work (not live teaching as their teacher will be teaching in school). Their HOY will be in contact on the first day to go through the protocols and the buddy system. It would be helpful to pre-empt this by reminding your daughter/son to establish a buddy now in the event of self-isolation.

For those students in examination years, the DFE have stated their intention for examinations to go ahead in the summer with a three-week delay. We will continue to support these year groups to ensure they are ready for these exams.

We understand that the current situation is unsettling but we want to reassure you that we are doing all we possibly can to keep our students safe, happy and engaged in their learning.

Thanks for your continued support which we appreciate and we will keep you, updated.

Yours sincerely

*A Kennedy* *K Pearce*

Anne Kennedy and Katie Pearce  
Co-Headteachers