

June 2018

Dear Parent/Guardian

Re: New Designers Exhibition, Business Design Centre

We are pleased to offer your daughter the opportunity to visit the New Designers exhibition and the Business Design Centre in London on Thursday 5th July 2018. This exhibition will display a variety of university graphic and technology graduates' work, with over 175 of the UK's leading design courses represented. This exhibition will enable your daughter to see the wide range of design courses available across the country as a taste of what further study in the design fields entails.

Within the Design Centre, students can explore a multitude of Furniture, Product & Industrial Design, Spatial Design & Interiors, Graphic Design, Illustration & Animation and Motion & Digital Arts, which will inspire, motivate and challenge them within their graphics and resistant materials design.

We will be meeting at Wokingham Train Station at 08.30 to catch the 08.56 to London. We are anticipating being back at around 16.30 at Wokingham station, whereby the students will be expected to make their own way home.

To cover costs, including insurance, we need to ask for a voluntary contribution of £40.50. We require voluntary contributions from parents to make the trip viable, as normal school resources could not cover these costs. However, it is an excellent educational opportunity and we hope you will be willing to support the trip. We reserve the right to cancel this trip should we not have the take up required. In case of severe financial hardship please contact Ms Royle, Assistant Headteacher who may be able to put you in touch with agencies that could help, or to discuss the situation.

Payment for the trip needs to be made via WisePay; simply login to your WisePay account for details. If you need a reminder of your WisePay login please e-mail j.gale@holt.wokingham.sch.uk. In the event of difficulties using this system, please telephone Mrs Simmons, the School Finance Manager.

Payment for the trip will be deemed as your giving consent. However, **if the school receives Pupil Premium funding for your child**, then please give your consent here <https://www.surveymonkey.co.uk/r/PP2017-18> and do not make a payment.

By giving consent, you are agreeing to us sharing your child's data with third party suppliers with whom The Holt School has an 'Information Sharing Agreement' in place. You are able to check and amend the data that we hold for your child using the SIMS Parent App. Please ensure this is always kept up to date.

The deadline for this trip is **Wednesday 20th June**. Please ensure you have made payment, or in the case of Pupil Premium, given consent by this date.

Thank you for your support.

Yours sincerely

Miss R Taylor
Teacher of Graphics and Design Technology