

17<sup>th</sup> September 2019

Dear Parent/Guardian

**Re: All Years - Early closure arrangements for 2019- 2020**

On the last day of each term and in preparation for our Year 6 Open Evening on **Thursday 3<sup>rd</sup> October**, The Holt School (including the Learning Resource Centre) will close early at 12.30pm.

There will be no school lunch on these days, but snacks will be available at morning break. Students in receipt of free school meals will be able to collect a sandwich lunch at break.

School transport will be rearranged for 12.45pm. Wokingham Borough Council has advised that they cannot rearrange the timings of the public transport routes (X4, 4, Horseman Coaches 202, 244 or 128/129), so parents of students using these services will need to check the bus timetables and make their own arrangements. If this earlier closure creates difficulties, your child can wait in reception until the usual time of closing (3.30pm).

Please see below for a summary of early closure dates:

<b>Open Evening</b>	School closes	Thursday 3 <sup>rd</sup> October 2019	at 12.30pm
<b>Christmas</b>	School closes	Friday 20 <sup>th</sup> December 2019	at 12.30pm
	School reopens	Monday 6 <sup>th</sup> January 2020	at 08.40am
<b>Easter</b>	School closes	Friday 3 <sup>rd</sup> April 2020	at 12.30pm
	School reopens	Monday 20 <sup>th</sup> April 2020	at 08.40am
<b>Summer</b>	School closes	Friday 17 <sup>th</sup> July 2020	at 12.30pm

Unless we hear from you, we will assume that you are in agreement with your child leaving school at 12.30pm on early closure days. If you need to contact us regarding these arrangements, please send an email to [holt.school@holt.wokingham.sch.uk](mailto:holt.school@holt.wokingham.sch.uk).

Yours sincerely



Mrs Yvonne Smith  
Assistant Headteacher