

June 2018

To all Year 11 Students

Re: Final instructions for Year 11

Now that the exams are well underway it is time to remind you of a few points about life after exams.

Please read carefully and keep safe for future reference!

Clearance Certificates

Blank clearance certificates will be given to you next week as you will need to collect a number of signatures from staff.

Please make sure that you have returned all books, paid all money due for coursework and had your Clearance Certificate signed by **Friday 29th June 9am**. This is a "receipt" to show that you have returned textbooks, other items, and paid any outstanding money (e.g. for materials where you are taking the item or borrowed dinner money). A signature is required for each subject (**whether or not you have had books or equipment from that subject**), from the Learning Resource Centre (**whether or not you have ever taken any books out**), from Finance regarding your catering balance and from your form tutor to say that the locker has been left in good order. Please don't forget to fill in where you are going next year. When completed, you should bring the form to the **Year 11 office for signing off by Mrs Holland**, before taking it to student support. **Please remember that you will not be issued with your prom ticket until you have returned your clearance certificate.**

Leavers Hoodies

Hoodies will be available for collection from the sports hall after the final assembly on **Friday 29th June from 10am**.

Year Books

The year books will cost £5 and you must place your order before **Friday 29th June**. They will be available for collection from the Hall on results day.

The payments need to be made online via WisePay; simply login to your WisePay account for details. If you need a reminder of your WisePay login please e-mail w.simmons@holt.wokingham.sch.uk. In the event of difficulties using this system, please telephone Mrs Simmons, the Deputy School Business Manager.

School Uniform

Unwanted items of Holt School uniform, in good condition, can be handed into Reception for selling at the second-hand uniform sales with the proceeds going into the school.

Sixth Form Induction Day – Monday 25th June 8:40am

This is for all students hoping to stay on into the sixth form next year. Please meet in the main hall at 8:40am for an 8.45am start. The day will consist of lessons in your chosen A level subjects, plus a "life in the 6th form" session and a free period to enjoy the sixth form centre and a complimentary drink. There will be a BBQ at lunchtime with the sixth form team and other staff! This will also be an opportunity to collect the transition resources, and 'kit lists' for your chosen subjects. Please ensure you are in smart business wear, as per the 6th form dress guidance (no jeans or leggings. You should bring something to write with and on, and your enthusiasm! The day will finish at 3:30 pm.

Please remember, it's not too late to apply; we are still considering 'late applications'.

The Holt Association

If anyone who is leaving the school and would like to stay in touch either now or in the future with other past pupils then please email Mrs Carroll, l.carroll@holt.wokingham.sch.uk for more information.

References

We are happy to write references for you in future but it would be good to hear what you are applying for **before** we have a reference request. Please keep us informed.

Careers

Mrs Hart will be in school on results day to provide information, advice and guidance.

If you are still unsure of your plans beyond Year 11, you can visit the Wokingham Elevate Hub, Wokingham Library, Wokingham, RG40 2BB. Staff there are available to advise you on Post-16 options including school, college, jobs and apprenticeships.

Results – Thursday 23rd August 8.30am

Results will be available from 8.30am on that day. Please come to the main hall. If you cannot come in person results will be emailed to you hopefully by midday on Thursday 23rd August.

If you would like someone to collect the results on your behalf you must provide written permission in advance.

Sixth Form Enrolment - Thursday 23rd August and Friday 24th August

Sixth Form enrolment will take place on two mornings - Thursday 23rd from 8.30am until 1.00pm and Friday 24th from 9.00am until 12.30pm. Staff will be available in the main hall to discuss course changes you may wish to make. More details will be given on Induction Day. Please note that **you must attend Sixth Form Enrolment to secure your place**. If you are unable to attend on either of those dates, due to illness or holiday then you must email Mrs Holland on the 23rd or 24th August – w.holland@holt.wokingham.sch.uk. In the email you must confirm that you do want to return to the sixth form and the courses that you wish to study at A level.

Prom

As you can imagine the arrivals for the prom is a very busy time. So that the limousines and various other forms of transport can smoothly arrive and depart, Coppid Beech Hotel has requested that parents and guests parking to watch the arrivals use the car park for the ice rink which is a short walk from the hotel. The ice rink been made aware of our event and they anticipate cars during the early part of the evening.

Photos

We have booked 'Great Event Photography' to take formal prom photos during the event. We have purchased a pre-payment option with them so that your daughter will be able to get a copy of all digital photos taken of herself and friendship groups after the event. The cost of this is included in the price of the prom ticket.

DATES FOR YOUR DIARY

Monday	25	June	Sixth Form Induction Day - 8:40am in the main hall for an 8.45am start
Friday	29	June	Last day for completed Clearance Certificates to be handed in.
Friday	29	June	Go to the main hall at 8.40am for your Final Assembly sit with your tutor group for old times' sake! Hoodies will be available for collection from the sports hall after the assembly. 6.30pm Holt/ Forest Prom at The Coppid Beech Hotel, Bracknell – details in previous letter.
Thursday	23	August	GCSE Results Day – 8.30am in the main hall. Year books will be available for collection
Thursday	23	August	8.30am – 1.00pm Enrol for Sixth Form – you must attend Sixth Form Enrolment to secure your place.
Friday	24	August	9.00am – 12.30pm Enrol for Sixth Form – you must attend Sixth Form Enrolment to secure your place.
Wednesday	5	September	Start of Autumn term 8:40am

Have a good summer!

Yours sincerely



Mrs Holland
Head of Year 11