

October 2017

Dear Parent/Guardian

Re: History trip to Krakow – March 14th-16th 2018

The history department is planning to take current Year 12 and 13 students to Krakow. The purpose of this trip is to enable students to experience a guided tour of a concentration camp, with an insight into the themes and issues behind the Nazi occupation of Poland. This is an enriching and valuable trip that will enable the students to consider the dark history behind the social and racial policies of Hitler.

It is our hope that the students' knowledge will be deepened and that it will assist with their A Level studies. This is in addition to experiencing a historical site that provokes strong emotional responses from any visitor, which would encourage them to take note of the wider world around them.

The cost includes:

- All flights
- All transfers
- Half Board Accommodation
- Tour Guide Travel Insurance
- NST 24 hour emergency contact service whilst on tour

Not included in the cost:

- Food/drinks for the journey
- Lunches
- Pocket money
- Money for local transportation (minimal)

The trip cost will be £465.00 per student. We need to confirm our numbers early next month, therefore the deadline for this trip is Friday 10th November.

We are hoping to take 25 students and 3 members of staff. If you would like your daughter/son to go on this trip, then please **pay the deposit of £100 and fill in the online consent survey (link is in WisePay) by Friday 10th November 2017**. We will be unable to accept deposits after this date. Both payment and the online consent is required for your daughter/son to be considered for this trip.

If the trip is oversubscribed, a ballot will be held to allocate places and a waiting list opened. If your daughter/son is successful in this ballot, you will then make 2 further payments of £120 at the end of November and at the end of December with the balance of £125 due end of January. If your daughter/son is not successful your deposit will be returned to you. If your daughter/son has been allocated a place and subsequently withdraws, the deposit will be non-refundable to cover administration costs, and the remaining monies paid will only be refunded to you if we are able to replace her/him with someone from the waiting list, as the cost is based on a certain number of students going.

Payment for the trip needs to be made via WisePay; simply login to your WisePay account for details. If you need a reminder of your WisePay login please e-mail j.gale@holt.wokingham.sch.uk. In the event of difficulties using this system, please telephone Mrs Simmons, the School Finance Manager.

In cases of severe financial hardship please contact Ms Rees Royle, Assistant Headteacher, who may be able to put you in touch with agencies that could help or to discuss the situation.

Please do not hesitate to contact me if you require further information.

Yours sincerely

Miss Herron and Miss Lister
Joint Party Leaders