

March 2020

Dear Parent/Guardian

**Re: Concert Tour to Paris and Brussels**

As you are aware, your daughter is due to go on the Choir tour to Paris and Brussels on the 1<sup>st</sup> April. In light of the outbreak of Coronavirus, I would like to update you on our current position.

As the Foreign and Commonwealth office (FCO) currently have no travel warnings in place for France and Belgium we are planning for the trip to go ahead as planned.

Of course, this advice from the FCO may well change, and if it does we will update you accordingly.

You may decide however, to withdraw your daughter from the trip anyway, which of course is entirely your choice. However, please note our insurers may *not* unfortunately be able to offer refunds under these circumstances.

Should the advice from the FCO change and we have to cancel the trip, then our insurance will enable full refunds.

If any there are developments to Coronavirus whilst the trip is in progress, then the following contingencies, have been outlined by the Risk Protection Arrangement (RPA) part of our insurance policy.

*If staff or pupils become ill with the Coronavirus or symptoms of the Coronavirus whilst on a trip overseas the RPA will provide indemnity for emergency medical expenses, change of itinerary, curtailment and rearrangement of travel plans. This is subject to the definitions, extensions, exclusions and conditions of the RPA membership rules.*

We will also keep up to date with the FCO travel advice which is constantly being updated:  
<https://www.gov.uk/foreign-travel-advice>

please also see the useful links below:  
<https://travelhealthpro.org.uk/news/499/novel-coronavirus-covid-19-general-advice-for-travellers>

Link to 'Coronavirus (COVID-19): latest information and advice' from Public Health England which is updated every day at 2pm:  
<https://www.gov.uk/guidance/wuhan-novel-coronavirus-information-for-the-public>

If you have any further questions, please do not hesitate to contact us.

Yours sincerely



Katie Pearce  
Co-Headteacher