

Use Microsoft Office at Home

As a student at the Holt you are now eligible to download and install the latest version of Microsoft Office to use at home whilst you are enrolled at the school. Up to 5 installations on different computers are allowed, plus unlimited installs on mobile devices.

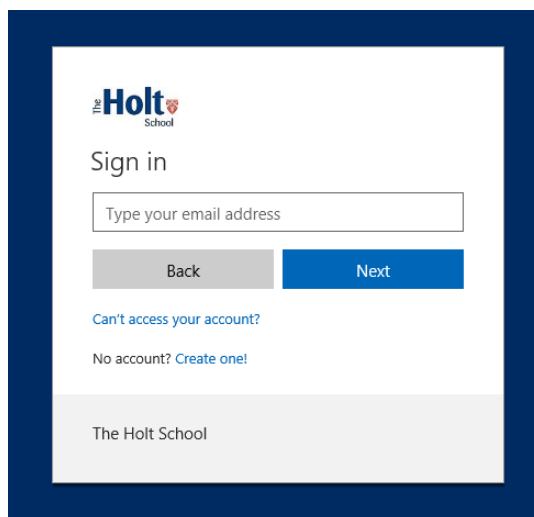
Microsoft Office is available for Windows-based PCs, Apple Macs, and Android, iOS and Windows mobile phones and tablets.

- **Windows and Apple Mac:**

To download and install the software please follow the link below and sign in with your Holt email address and password.

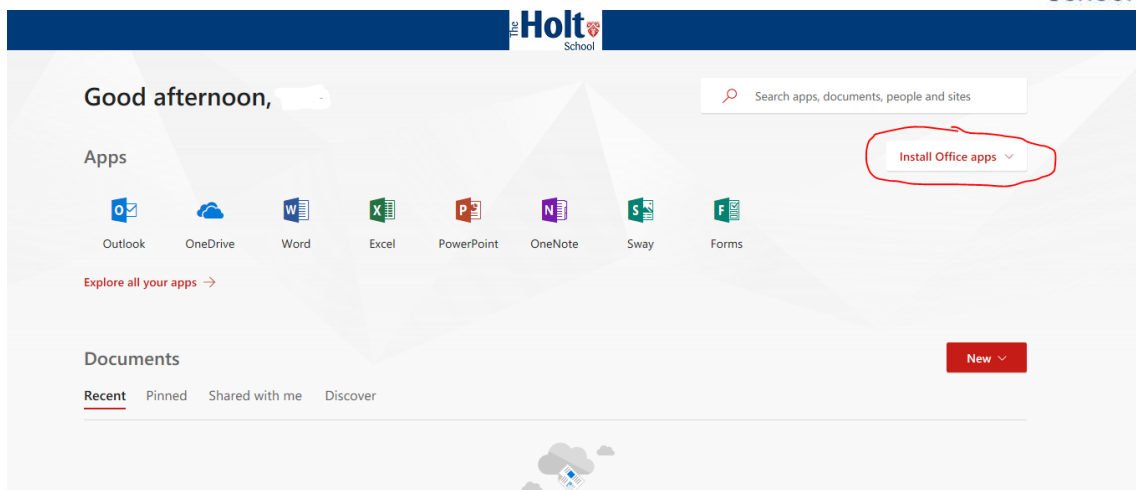
<https://login.microsoftonline.com/?whr=holt.wokingham.sch.uk>

You will see the following screen. Enter your school email address and click “Next”.



At the next screen, enter your school password and click “Sign in”

Once logged in you can install the software by clicking the **Install Office apps** button:



Download and run the installer file. The installation should run without requiring any additional input.

- **Mobile Device**

Microsoft Office is available on Android, iOS and Windows phones and tablets.

To install the software search the relevant app store for the applications by name:

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint

NOTE: Please make sure the publisher is Microsoft Corporation as there might be other apps with similar names.

Once downloaded you will be prompted to sign into your account, enter your email address and password.

- **Office Online**

If you are on the move or not near your computer you can use an online version of Word, Excel and PowerPoint. Log in using the following link:

<https://login.microsoftonline.com/?whr=holt.wokingham.sch.uk>

Click one of the icons on the home page, and it will open the web version of that application.