

May 2018

Dear Parents and Guardians

Work experience for The Holt School Sixth Formers 10th – 12th July 2018

All employers want to employ 'work ready' young adults and the opportunity of work experience cannot be underestimated in achieving the 'soft skills' contributing to work readiness.

We wrote to you in March to ask for work experience placements or contacts that we could follow up in order to have enough placements to offer meaningful work experience to our Year 12 students for three days between Tuesday 10th – Thursday 12th July. We are grateful to the parents who gave us contacts following on from the last letter in March, however, we still need many more.

We are fortunate in the sixth form in that we can offer a flexible approach to work experience and options can include

- A workplace visit consisting of just one or two days
- Work experience in one setting for the full three days
- Job shadowing for just one or two days
- Careers related volunteering or social action over the three or four days or as a regular placement for one to two hours a week over the school year, in study lessons.

We realise that taking on a work experience student, even for a day or two, is disruptive to daily routines but the impact of the experience can be huge in terms of increased confidence, inspiration for a future careers path and sometimes encouraging students to have a rethink of their post 18 direction.

We would really appreciate it if you could offer a short work experience placement for one of our students. The sectors that students have expressed a particular interest in are health care (medicine, nursing, physiotherapy), geography or environmental related, psychology related, journalism, international culture, biological sciences, finance and accountancy, law, sports, art galleries, fashion, business/marketing, estate agencies and architecture. We understand that you may not want the responsibility of taking on a student but if you are able to give us the relevant contact name and number in your organisation, we can contact them independently. If you are able to help, please can you complete the attached survey. We will follow up the contact and confirm the placement with one of our students or to say that we will hold the contact on our database.

<https://www.surveymonkey.co.uk/r/HoltSchoolWEXSurvey>

If you have any queries regarding our Year 12 work experience opportunities, please do not hesitate to contact me by email or telephone.

Thank you

Regards

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