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12th March 2020

Dear Parent/Guardian,

Re - GCSE NEA catch up day 14th March 2020

I am writing to inform you of an extra day available to your daughter in her Design & Technology (D&T) GCSE. As you are aware, the deadline for the product is due on the 23rd March 2020. As this is fast approaching, the students have requested extra time in school to focus on the manufacture of the product. I have been able to arrange for the Technology block in school to open on Saturday 14th March from 9.00am until 3.30pm. We are offering all Design & Technology Year 11 students access to the workshops to complete practical work and there will be D&T staff to support them throughout the day.

We have communicated this opportunity to your daughter in her lesson yesterday, Wednesday 11th, I have discussed the arrangements and would encourage girls to bring in a packed lunch and snacks to eat during the day. Please could they wear comfortable clothes that are safe for a workshop, e.g. no loose clothing or hanging cords (hoodie drawstrings). We would like to keep the movement on & off site to a minimum; therefore we are expecting students to stay on site for lunch. If your daughter has a sporting fixture or other commitment and can attend for a morning or afternoon session, we encourage attendance for as much of the available time as possible. We fully understand this has been arranged at short notice; however, it is in response to the students' request. We would like to thank you in advance for your support encouraging your daughter to attend.

Kind regards,



Therese Williams
Head of Faculty - Design & Technology and Textiles
The Holt School