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Co-Headteachers Mrs Anne Kennedy and Mrs Katie Pearce

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19<sup>th</sup> October 2018

Dear Parent/Guardian

## Re: Year 10 Geography Field Study

In order to fulfil Component 3 of your daughter's Geography GCSE we need to collect data during a field study in Wokingham. To complete this important investigation your daughter will need to take part in a half day of field study on either Tuesday 13<sup>th</sup> or Wednesday 14<sup>th</sup> November depending on which class she is in.

Mrs Smith's class and both Mrs Kemp's classes Mr Marrison's and Miss Barrett's classes

Tuesday 13<sup>th</sup> November 2018 Wednesday 14<sup>th</sup> November 2018

We will be leaving school at 09.00 and will return by 11.25 in time for period 3. Your daughter will be expected to carry out a range of data collection techniques including traffic counts, land use surveys, field sketches and questionnaires. Your daughter will be working as part of a small group on these tasks and although staff will be in close proximity, the nature of this fieldwork means that we cannot directly supervise the girls at all times.

Your daughter will need to be appropriately equipped for fieldwork. She should wear her full school uniform and bring with her:

- A clipboard and pencil
- A waterproof coat
- Comfortable footwear
- If your daughter has access to a camera this would be very useful
- Any necessary medication e.g. inhaler.

We always emphasise the importance of safety during fieldwork to our students. I am sure that you will also want to reinforce to your daughter that she needs to pay careful attention to instructions and take care at all times, especially when crossing roads.

As this is a local, low risk activity taking place during school time, on this occasion you do not need to give your consent for your daughter to take part in this activity.

However, if any details that we hold for your daughter (medical details, contact details) are out of date, please ensure you update these as soon as possible using the SIMS Parent App. Please ensure this is always kept up to date.

Yours sincerely

Mr T Marrison Head of Geography