

20th December 2019

Dear Parent/Guardian and Students

Re: Year 12 letter - from January 2020

Next term, we are delighted to be giving Year 12 students much greater independence, having had a term of transition.

From January, your son or daughter will be able to study at home, if they wish to but she or he needs to be in school for

- A fortnightly one to one session with their personal tutor
- All timetabled lessons
- A fortnightly seminar and workshop session on Week B Thursday period 5
- 10 study room periods as indicated on their timetable.

Students in Year 12 will no longer attend a formal registration every morning, but will have a 1:1 Personal Tutor appointment once a fortnight at 8.40 or 8.50am with their Personal Tutor. This fortnightly session is compulsory and will be for your son or daughter to discuss how they are progressing in their subjects, any absence and other relevant teaching and learning or pastoral issues with their Tutor.

In addition to this fortnightly Personal Tutor session, students must attend the Seminar and Workshop Programme that will take place every fortnight on Thursday B5. This is when we will have study skill workshops, careers guidance and sessions on post 18 plans, university/apprenticeship applications, outside speakers and year assemblies.

Students must continue to attend the 10 timetabled private study sessions that are allocated on their timetable where they make use of our excellent silent study room, which is overseen by a member of staff and there are ample computers for the students to use.

For all other times your son or daughter is welcome to remain in school to work or if they wish they can work at home. The Sixth Form will continue to be available for all our students to use between the hours of 7.30am – 5.50pm.

We are very proud of our sixth form prefects and the contribution they make to the life of the school. The younger students really look up to the Sixth Form prefects and therefore those elected to be prefects will need to attend all relevant House and prefect activities, including House assemblies and other events, even if it is when they would normally be studying at home.

We will still of course be encouraging all of our students to take up a range of extracurricular activities. We would like them to participate in House events, sports day, student council, classroom attachment, work experience, debating and Young Enterprise. These are vital as we believe these develop soft skills that are an essential part our students' development and a benefit of an education at The Holt School.

Students must attend all their appointments with their Personal Tutor, the fortnightly seminar hour, their study room sessions, House duties and special assemblies, subject lessons and follow up all their commitments within school: if not, we may call a meeting with parents to discuss our concerns.

We are very much looking forward to implementing the above changes from January.

If you have any questions regarding the changes, please do contact either of the Sixth Form Co Heads or Mrs Calliss, our Sixth Form Administrator.

Yours sincerely

J. Bellis

Angela Kemp

Jo Bellis
Sixth Form Co-Heads

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