Holt Lane Wokingham
Berkshire RG41 1EE
Telephone: 0118 978 0165
Facsimile: 0118 989 0831
holtschool@holt.wokingham.sch.uk
www.holtschool.co.uk
Co-Headteachers *Mrs Anne Kennedy and Mrs Katie Pearce*

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5th October 2018

Dear Parent/Guardian

RE: Year 8 Halloween Disco – Friday 12th October

A disco for The Holt and Forest pupils in Year 8 is to be held on Friday 12th October 2018 from 7.00pm to 9.00pm at The Holt School. The tickets will cost £5.00. **Please send your daughter with some money as refreshments will be on sale during the evening.**

Members of staff will be present throughout the evening, but parents are responsible for the journeys to and from the disco. Students will only be admitted if they have purchased a ticket from The Holt School prior to the event and are at school during the day of the disco.

An acceptable standard of dress is expected.

If you agree that your daughter may attend the disco, payment needs to be made via their Wisepay accounts in The Holt Café. Students will be given a disco ticket which they **must** bring with them on the evening of the disco. **Unfortunately there will be no admission for any students that arrive without a ticket.**

Tickets for the whole of Year 8 will be on sale from break time on Tuesday 9th October and need to be purchased with their break time snacks or lunch. The Holt Café is open at breakfast time from 8.20am - 8.40am, break: 11.05am -11.20am and lunch: 1.25pm–2.25pm. There are enough tickets for all Year 8 so you can purchase them up until Friday!

Your daughter's contact number for the evening will be taken from their SIMS record so if you know this is incorrect, or you would like to leave a different number for the evening, then please let me know.

Please arrange to collect your daughter **promptly** from The Holt School main entrance at the end of the evening. **Girls will not be allowed to leave the school hall unless accompanied by an adult.**

Yours sincerely

Mrs N Thomas
Head of Year 8
Year8team@holt.wokingham.sch.uk