

THE HOLT SCHOOL

Holt Lane
Wokingham
RG41 1EE

Tel: 0118 978 0165

holtschool@holt.wokingham.sch.uk

www.holtschool.co.uk



Teacher of Geography

Permanent Part Time .7FTE or Full Time NQT

Starting Date September 2019

**Main pay range/upper pay range depending on skills and expertise
demonstrated at interview**

If you are passionate about inspiring students to achieve their full potential we would encourage you to apply. Visits prior to application are warmly welcomed.

Opportunities are available for staff to benefit from personalised pathways of CPD including coaching and leadership training for middle and senior leaders.

The successful candidate will be:

- a dynamic well-qualified geographer
- a confident and highly effective classroom teacher able to teach all Key Stages
- willing to participate in aspects of wider school life

We can offer:

- a strong and effective department
- staff able to leave site during their PPA periods
- Cover Supervisors used to ensure "rarely cover"

The Holt is a popular and oversubscribed 11-16 girls and 16-18 co-ed comprehensive school. Further details and an [application form](#) are available from the school [website](#)

Prospective applicants are welcome to telephone Mrs Diane Hampton HR Manager for more information about this post and to arrange a visit.

The Holt School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a full Disclosure and Barring Service Check.

Closing Date: 9:00am Wednesday 30th January 2019

Interview Date: Tuesday 5th February 2019



About the School

Thank you for your interest in applying for a post at The Holt School.

The Holt is an “Outstanding” (OFSTED June 2008) girls’ comprehensive school with an eighth form entry in the main school and a co-educational sixth form making a total roll of 1253. The Holt is one of 11 secondary schools in Wokingham town.

The school, situated on the western side of the town, was founded in 1931. The original school was an old Dower House dating from 1648. This house is now used chiefly for administrative purposes. The shrubbery and gardens, together with playing fields extend to 13 acres and form a pleasant setting for the school.

The Holt maintains a number of traditions and extols traditional values whilst at the same time embracing change. As well as the broad and balanced formal curriculum, students at The Holt enjoy a rich and varied extra-curricular programme. We are very fortunate to have an extremely talented and hardworking staff all of whom are committed to providing the best possible education both in and outside of the classroom. Teaching and support staff give generously of their time to provide a wide range of enrichment activities. As a school with a global outlook, we actively encourage all our students to step outside “the Wokingham bubble” and experience other cultures through exchanges, trips and expeditions. Relationships between staff and students are excellent and across the whole school community there is an atmosphere of mutual respect.

The school’s success is a reflection of the dedication from its staff as well as the hard work from the students. The examination results at GCSE and ‘A’ level are amongst the best in the county. Most students go on to take 10 GCSEs and 90% of students achieve 5 or more standard passes including English and Maths at Level 4. ‘A’ level results are excellent with 58% of entries achieving A*AB and 31% A*A.

The school operates a 50 period fortnight with teachers on the main scale teaching 42 periods. This enables us to provide a balanced curriculum in Key Stage 3 and to increase option choices in Key Stage 4.

INSPIRE - CHALLENGE - ACHIEVE

“To **inspire** all members of the Holt community by **challenging** them to maintain a safe and caring environment in which they **achieve** success whilst preparing for a future in an ever changing global society.”

We have a staff of over 130: 88 teachers (some part-time) and 50 support staff (administrators, technical support, technicians, cover supervisors, learning support assistants, site team and lunchtime supervisors).

There is an excellent programme of training and professional development in which all staff are encouraged to participate. Personalised pathways of CPD including coaching and leadership training for middle and senior leaders.

Please contact us if you have any questions or to arrange a visit.

We look forward to hearing from you and to receiving your application.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to an enhanced Disclosure and Barring Service Check.

The Geography Department

Geography at The Holt is a very successful and popular subject. Results are consistently outstanding. In 2017 at GCSE 44% Grades 9-7, 79.8% Grades 9-5. At A-level, the department is consistently able to achieve ALPS Band 3 or higher. KS3 results are outstanding and considerably above the national average.

Departmental Staffing

Our enthusiastic geography team currently has five geography specialists. The team work very closely together, supporting each other, sharing resources and contributing to the numerous extra-curricular activities we offer.

Faculty Accommodation

The Geography Department is based in modern, spacious classrooms in the Humanities block, which opened in February 2014. The department is well resourced with a wide range of textbooks to supplement teaching. IT provision is excellent and reliable.

Geography Teaching

In Year 7 classes are taught in tutor groups. In Years 8 & 9, the classes are streamed by ability. At Key Stage 3 we cover a wide range of topics such as 'Climate', 'Impossible Places' and 'Our Place in the World' together with more traditional topics such as OS Map skills, Population and Plate Tectonics.

At KS4 we follow the AQA Specification 8035. Geography is very popular at GCSE, with 70% of the students opting for it. This is a positive testament to the quality of the teaching and excellent teacher-student relationships evident across the department.

At 'A' level, Geography remains a popular choice. We currently have over 37 students studying Geography at A-Level. We study the AQA Specification 7037. Classes are taught by specialist human geography and physical geography teachers.

Extra-Curricular

The Geography prefects currently run a popular Geography club for Year 7 students. This involves a wide range of activities, from arts and crafts, to presentations and games.

Fieldwork and trips are considered very important by the department. Year 7 students visit Rushall Organic Farm. At KS4 and 5 students experience fieldwork aimed at collecting data for the fieldwork element of their courses. These include trips to Hurst Castle Spit, Swanage, Wokingham and Reading.

For the past twenty years, the Geography Department has organised a bi-annual trip to Iceland for those students at the school who are, or have been, studying Geography at GCSE.

THE HOLT SCHOOL JOB DESCRIPTION



Job Title: Teacher	Name:	
Reports to:	Head of Department	Issued/Reviewed:	January 2019
Pay Scale:		FTE :	
Employment Status	Permanent		
Allowance:	N/A		

To be line managed by:

1. Teaching and Learning: (42 /50 teaching periods)

- To promote a Growth Mindset at all times
- To be responsible for the planning lessons using Higher Order Thinking Skills (HOTS), and delivery and assessment of differentiated, challenging lessons
- To prepare students for external/internal exams and qualifications; ensuring exam board requirements are met
- To be involved in the setting/marking of home learning projects, assignments and/or coursework/Controlled assessment in line with department/faculty policy using FROG.
- To provide accurate, developmental written and oral feedback to students and ensure there is an opportunity for feedback and improvement time (FIT)
- Communicate effectively with parents through reports, reviews; parents consultation evenings, with pastoral team including Tutors/ and with HoD/HoF
- To take all reasonable steps to ensure the safety of students and report any concerns / disclosures at the first opportunity
- To foster positive relationships with students in your classes
- To monitor attendance.
- To support HoYs and the SENCO by completing requests for information and commentary for students who are "on report", for 'round robins' or for SEN annual reviews or exam concessions assessments. To use the school's Curiosity, Perseverance and Reflection (CPR) system to recognise hard work, effort and positive learning behavior
- To use the school's B4L policy to maintain the highest standards of behavior at all times

2. Additional Responsibilities –

3. Pastoral Support

- To be a form tutor and foster a positive relationship with students
- To communicate with the Head of Year and Student Support
- To take the register and refer any students for whom you have concerns over attendance and punctuality.
- To ensure Daily Briefing is available to students and pass on all information/letters as required
- To support each member of the tutor group through academic mentoring three times a year.
- To ensure that the registration activities follow the timetable set by the Head of Year including TftW.
- To provide written reports on personal, social and academic progress as requested

- To monitor academic performance using the information provided from termly reviews with special attention to those with EAL, SEN, PHA and the disadvantaged
- To encourage students' involvement in extracurricular activities and support House activities as appropriate

4. Professional Development

- To actively engage in the Performance Management process
- To participate in CPD activities in school
- To pursue own interests and development by keeping up to date with subject knowledge and teaching methods.

5. Life of School

- To support the ethos of the school through the Mission Statement
- To comply with the School's Health and Safety Policy
- To carry out duties as published
- To attend meetings within the directed time.

This job description is not intended to be a comprehensive definition of the post and will additionally include any task which the Headteacher may reasonably require the post holder to complete as part of the role. It will be reviewed annually and may be subject to modification or amendment after consultation

Signed: Date:
Post Holder

Signed: Date:
Co-Headteacher

Person Specification: Classroom Teacher	Essential	Desirable
Education and Experience		
Good honours degree	✓	
Qualified Teacher Status	✓	
Experience of teaching 6 th Form		✓
Record of continuing professional development		✓

Knowledge		
Good subject knowledge and passion for subject	✓	
Knowledge of National Curriculum and initiatives		✓
Good knowledge of pedagogy	✓	
Knowledge of effective assessment strategies	✓	
Knowledge of how to use data for target setting		✓

Skills		
Good classroom practitioner using effective behaviour management	✓	
Ability to inspire and motivate students	✓	
Creativity, energy and enthusiasm	✓	
Flexible and adaptable	✓	
Excellent relationships with students and colleagues	✓	
Good communication; orally and written	✓	
Good IT skills		✓

Committed to:		
Promoting and safeguarding the welfare of students	✓	
Inclusion and a positive “can do” approach	✓	
Flexible working practice, willing to go the “extra mile”		✓
Raising the profile of your subject within the school and community	✓	
CPSD (continuing professional self-development)		✓