

25<sup>th</sup> April 2019

Dear Parent/Guardian

**Re: Year 12 - A Level English Literature Coursework**

As you will be aware, your daughter/son is currently working on two pieces of English Literature coursework that are worth 20% of their final A-Level grade.

So that you are fully informed and can support your daughter/son at this crucial time of year, we would like to share the deadlines we have set for drafts and final pieces of work. We would also like to make you aware that failure to meet these deadlines will result in your child being kept in after school to complete the work.

- Deadline for **first draft** of poetry essay: **9am on 20<sup>th</sup> May 2019**
- Deadline for **final piece** of poetry essay: **9am 15<sup>th</sup> July 2019**

This must include blank printed copies of ALL the poems in the authored collection, student candidate number, a word count and a bibliography. All work should be submitted to the English office on the above date. The final piece of work, once it is submitted, cannot be returned for further improvement.

We appreciate your support in the preparation and completion of this element of your daughter's/son's English Literature A-Level.

If you have any further questions, then please do not hesitate to contact me.

Yours sincerely

Mrs Rebecca McClelland  
Head of English